[*Date*]

[*Your Name*]

[*Your Street Address*]

[*Your City, State ZIP*]

[*Your Email Address*]

[*Your Phone Number*]

[*Scholarship Provider*]

[*Street Address*]

[*City, State ZIP*]

Dear [*Scholarship Provider Name*]:

As the recipient of this year’s [*Scholarship Name*] valued at $[*Scholarship Amount*], I am sincerely grateful for your investment in my future.

Currently, I am working toward a [*Bachelor’s/Master’s/PhD*] at [*College/University*] majoring in [Degree Program]. The courses are challenging, but I have maintained a GPA of [*GPA*] and expect to graduate in [*Month*] of [*Year*]. My goal is to [*Include information about your future personal, academic & career goals here*].

Thank you again for selecting me as the winner of the [*Scholarship Name*]. Without your generous contribution it would not be possible for me to pursue my dream of becoming [*a/an*] [*Future Career/Job Position*]. You have taken an enormous weight off my shoulders, both mentally and financially. I sincerely appreciate your continued support.

Sincerely,

[*Your Name*]