[*Date*]

[*Your Name*]

[*Your Street Address*]

[*Your City, State ZIP*]

[*Your Email Address*]

[*Your Phone Number*]

[*Scholarship Provider*]

[*Street Address*]

[*City, State ZIP*]

Dear [*Scholarship Provider Name*]:

I am sincerely grateful and honored to be the recipient of this year’s [*Scholarship Name*] valued at $[*Scholarship Amount*]. Your generous donation will allow me to pursue my academic interests at [*College/University name*] as I work toward my [*Undergraduate/Graduate/Post-graduate*] degree.

Currently, I am studying [*Degree Program*] with a focus on [*Specialty or Minor*]. Although the courses are challenging, I am proud to say that I have maintained a GPA of [*GPA*] and expect to graduate in [*Month*] of [*Year*]. After graduation, I hope to [*Include information regarding further academic pursuits, internships and/or employment plans*].

I cannot thank you enough for selecting me as the winner of the [*Scholarship name*]. Without your generous contribution it would not be possible for me to pursue my dream of becoming [*a/an*] [*Future Career/Job Position*]. Your generous contribution has taken an enormous weight off my shoulders and helped me to reduce the overall student loan debt I would have likely taken on without it. Thank you again for investing in my future and your continued support.

Sincerely,

[*Your Name*]